

JOBS, Office of Career Planning & Professional Development

OFFICE OF CAREER PLANNING & PROFESSIONAL DEVELOPMENT

Making an Appointment

Current GC students can sign up for career advisement appointments using [GC Connect](#). To make an appointment in GC Connect, follow [these instructions](#). Please note that you can only schedule appointments up to two weeks in advance.

If you are not a current GC student or need assistance using GC Connect, please send us an email at careerplan@gc.cuny.edu or call 212-817-7425.

Our office (3300.08) is located inside of suite 3300 on the 3rd floor of the Graduate Center. Please bring along hard copies of any documents you would like us to look at (your CV, resume, cover letter, etc.).

[See flyer for Career Advisement here](#)

We also have walk-in hours on the following days:

Mondays from 12:00 – 2:00 pm
Wednesdays from 4:00 – 6:00 pm

Summer 2019

Revise your CV, resume or cover letter this summer.

Meet with Emily Seamone or Don Goldstein soon

<https://careerplan.commons.gc.cuny.edu/about/people>

Companionable Writing (Summer 2019)

Date/Time

Date(s) – Monday, June 3, 2019 – Thursday, July 27, 2019

See [weekly schedule below](#)

Location

[CUNY Graduate Center, room 3312](#)

Weekly Schedule

In June and July, Writing Services will be hosting regular Companionable Writing sessions on the following days and times:

- Mondays from 2-4
- Tuesdays from 10-12
- Wednesdays from 2-4
- Thursdays from 10-12

Feel free to join us for a single day, once a week, or whenever your schedule allows.

Questions?

If you have further questions, or want to join us remotely, please email writinghelp@gc.cuny.edu.

Jobs

Job Posting for Asylum Officer Position (Recent Graduates)

Please log-in to [GC Connect](#) for more details: <https://bit.ly/2lQjXlP>

If you have questions, please email careerplan@gc.cuny.edu

Open on USAJobs until 07/19/2019

Deputy Directors

Department of Corrections

The New York City Department of Correction seeks to recruit Deputy Directors for the expanding Investigation Division. Under the direction of the Deputy Commissioner for the Investigation & Trials Division and the Assistant Commissioner of Investigation, and with latitude to exercise independent judgement and decision making, the successful candidate for this management level position will be responsible for directing the review of all Use of Force incidents occurring within the Department. Typical responsibilities of this position include:

- Directing the activities of a professional staff of investigators engaged in the preliminary review and classification of Use of Force incidents;
- Ensuring that the quality of preliminary reviews and investigations, timeliness of reports and levels of efficiency meet the standards determined by policy, law, and the Nunez consent judgment;
- Collecting internal data and drafting reports relating to the ID's compliance with the Nunez consent judgment;
- Preparing, reviewing, and evaluating reports submitted for administrative action; making decisions regarding Use of Force investigations;
- Acting as the Investigation Division's liaison with the Department of Investigation, the New York City Police Department, and/or district attorneys' offices with respect to these investigations;
- Assisting in the formulation of division policies; developing and conducting corruption prevention and control programs, security surveys, training programs for agency staff and other city employees, and security plans for agency operations and facilities;
- Preparing, reviewing, evaluating, and acting on all reports, studies and recommendations submitted for administrative action; making recommendations and decisions regarding investigations.

GC Connect log-in: <https://bit.ly/2lQjXlP>

Global Research Summer Associate PhD Program

Copy and paste the link in your browser

<https://www.indeed.com/jobs?q=phd&e=New%20York%2C%20NY&ts=1557429992904&rq=1&fromage=last&vjk=cce50a95ef29c046>

Research Analyst, Institutional Effectiveness

Berkeley College

Copy and paste the link in your browser:

<https://www.indeed.com/jobs?q=phd&e=New%20York%2C%20NY&ts=1557429992904&rq=1&fromage=last&vjk=3f182fd685818899>

Academic Cytogeneticist

Weill Cornell Medicine

New York, NY 10065

\$170,000 - \$200,000 a year

Copy and paste the link in your browser:

https://www.indeed.com/viewjob?jk=48651869955c2cda&q=associate+director&e=New+York+NY&tk=1desftrrv3o9t800&from=ja&id=5743a8bae4b00fd0c19d8bd&utm_campaign=job_alerts&utm_medium=email&utm_source=jobseeker_emails&rgtk=1desftrrv3o9t800

Associate Manager

Urban Green Council

Urban Green Council is seeking an experienced, driven and highly skilled Associate Manager to join our Policy team. The Associate Manager will help Urban Green tackle the most pressing climate change, energy efficiency and green building policy challenges in New York City and around the world.

Urban Green is NYC's go-to nonprofit for sustainable building policy. We recently convened the 80x50 Buildings Partnership and released the Blueprint for Efficiency, which shaped much of the city's major new building emissions law. We've also twice managed blue ribbon commissions for the city on green codes and building resiliency.

The Associate Manager reports to the Associate Director of Policy and will oversee interns, fellows and consultants. The successful candidate will pair knowledge of buildings, energy and climate change with a strong policy development and advocacy skill set. He or she will be able to balance multiple projects and work independently with enthusiasm, creativity, and attention to detail. The Associate Manager will work with leading thinkers in urban sustainability and positively impact the future of New York and other cities around the world.

Key Responsibilities

The Associate Manager will:

- Work with the Associate Director on major initiatives, including supporting implementation of NYC's new building emissions law, shaping a carbon or efficiency credit trading program for buildings, and advancing electrification of heat and hot water systems in the multifamily sector; and
 - Lead targeted policy projects with guidance from the Associate Director, such as drafting comments on NYC or NYS bills, advocating with key decision-makers for code improvements or developing recommendations on energy disclosure requirements.
- Tasks will span four key areas:

- **Policy development:** Research, analyze and write data-driven climate policy proposals for the building sector. Advise on new and amended laws, regulations and programs to advance energy efficiency, retrofits, decarbonization, electrification and clean power.
- **Stakeholder engagement:** Build strong relationships with colleagues in government, nonprofits and industry, periodically taking a front-line role. Coordinate logistics and materials for meetings, convenings and expert interviews on policy initiatives.
- **Advocacy & communication:** Draft testimony and materials for legislative hearings and meetings to advance policy proposals, coordinating with other organizations to drive outcomes. Communicate findings and recommendations simply and effectively, including through policy briefs, blogs and periodic public testimony.
- **Department management:** Assist in day-to-day management of the Policy Department, overseeing interns, fellows and consultants. Support strategic planning, cross-departmental collaboration, and grant writing and reporting.

Compensation

Our Values:
Excellence: We strive for innovative high-quality programs and ideas.
Inclusion: The diverse voices and backgrounds of our employees, board, members, and partners make us stronger.
Collaboration: We believe consensus delivers better solutions and teamwork is essential to our success.
Engagement: We promote a culture of performance, participation, and curiosity.

How to Apply:
 Please email resume, cover letter and a writing sample (approximately three pages) in a single PDF document titled "Associate Manager - [Last Name] with "Associate Manager - [Last Name]" in the subject line to jobs@bangreecouncil.org. Please include where you found our posting in your cover letter. Only applications submitted in this format will be reviewed. Applications will be reviewed on a rolling basis.
 GC Connect log-in: <https://bit.ly/2lQJXJP>

NYCEDC Jobs
 Click on the link below:
<https://www.nycedc.com/careers/jobs>

Deputy Director
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Assistant Scientist, Oncological Science
 Mount Sinai - New York, NY
 Copy and paste the link in your browser:
<https://www.indeed.com/jobs?q=phd&l=New%20York%2C%20NY&fromage=last&start=20&vjk=908925c598d02639>

Senior Research Scientist
 Pearson
 New York, NY 10013 (Tribeca area)
 Copy and paste the link below in your browser:
<https://www.indeed.com/jobs?q=phd&l=New%20York%2C%20NY&fromage=last&start=30&vjk=a960a2ebc1fbef>

Careers at Regeneron.com
 Copy and paste the link in your browser: <https://careers.regeneron.com/job/REGEA0026304976/HR-Social-Media-Graduate-Intern>

Research Programmer
 Mathematical Policy Research
 Princeton, NJ
 Copy and paste the link in your browser:
[https://www.glassdoor.com/job/new-brunswick-research-programmer-jobs-SRCH_IL_0_13_IC1126901_KO1433.htm?jl=324921470&qs=224&quid=0000016b39e5f3c2979a865448d34rc1&pos=102&src=GD_JOB_AD&srts=EMAIL_APPLIED_JOB_STATUS&=224&a=182759&utm_source=applyStatus&utm_medium=email&utm_campaign=apply-status&utm_content=apply-status-recobj-1&utm_term="](https://www.glassdoor.com/job/new-brunswick-research-programmer-jobs-SRCH_IL_0_13_IC1126901_KO1433.htm?jl=324921470&qs=224&quid=0000016b39e5f3c2979a865448d34rc1&pos=102&src=GD_JOB_AD&srts=EMAIL_APPLIED_JOB_STATUS&=224&a=182759&utm_source=applyStatus&utm_medium=email&utm_campaign=apply-status&utm_content=apply-status-recobj-1&utm_term=)

Check other positions at Mathematica in New Jersey
 Copy and paste the link in your browser: <https://careers.mathematica-mpr.com/location/princeton-jobs/727/6252001-5101760-5102922/4>

CU NY Career Success Initiatives

Hi Everyone,
 See below for career opportunities, including new job and internship opportunities for the summer.
[Link to view email in web browser](#)
[Link to sign-up for Career Opportunities emails \[cuny.us9-list-manage.com\]](#)
Quick Jump To:
[Jobs](#) | [Internships](#) | [Experiential Learning](#) | [Events](#)

Higher Education Relations Manager for NYC Census 2020 & other positions
 This person would oversee the colleges and universities relationships for their office. Copy and paste the link below in your browser:
https://a127-jobs.nyc.gov/index_new.html?agency=261

Minkwon Center for Community Action [minkwon.org]
 Please refer to these job listings on the website ([Community Organizer \[minkwon.org\]](#), [Civic Engagement Manager \[minkwon.org\]](#), [Civic Engagement Coordinator \[minkwon.org\]](#)) for more detailed information on the job description, responsibilities, and requirements.

Student Internship
 U.S. Marshals Service
 Click on the link below for more information:
<https://drive.google.com/file/d/0B4kUSP8db2Hf53FkcEpEeI2SXl4bz80YUNYWJISmC0RFK0/view?usp=sharing>

Envisagenics jobs
 Click on the link below for more information:
<https://www.envisagenics.com/careers/>

Program Director, Education
 Innovations for Poverty - New York, NY
 Copy and paste the link below in your browser:
<https://www.indeed.com/jobs?q=phd&l=New%20York%2C%20NY&fromage=last&start=10&vjk=6687d7af3a2c5a0b>

Global Research Summer Associate Phd Program 2020
 Bank of America
 Temporary Internship
 Copy and paste the link below in your browser:
<https://www.indeed.com/jobs?q=phd&l=New%20York%2C%20NY&ts=1557429992904&rq=1&fromage=last&vjk=cce50a95ef29c046>

Jobs at Poverty Action Lab
 Copy and paste the link below in your browser:
<https://www.povertyactionlab.org/careers>

Associate Medical Writer
 OmnicomHealthGroup
 Copy and paste the link below in your browser:
<https://careers.omnicomhealthgroup.icims.com/jobs/16426/associate-medical-writer/job?hub=8&mobile=false&width=1170&height=500&bga=true&needsRedirect=false&jan1offset=300&jun1offset=240>

OmnicomHealthGroup careers
 Copy and paste the link below in your browser:
<http://www.omnicomhealthgroup.com/careers/>

Other events

With graduation season behind us (for the most part), it's time to rest, regroup, and begin planning for the future! See below for our monthly round-up of upcoming webinars, workshops and other opportunities that may be useful to your studies and as postdocs as they prepare for the 2019/2020 academic year...
In-Person Events and Other Opportunities
 - On Thursday, July 25th, the half-day workshop [Cultivating Your Network to Advance your Career \[nyas.org\]](#) will teach participants how to leverage LinkedIn and other networking tools to grow their personal brand,

establish connections, and identify career opportunities.

On the afternoon of **Wednesday, July 31st**, we'll host a panel discussion on [Diversity and Inclusion in STEM](#) ([Invas.org](#)). Although the event is geared for high school and college students interested in STEM careers, we encourage grad students and postdocs to attend in order to network with the younger students and give them opportunities to learn more about STEM careers.

August 1-3 or **September 6-8**: [Conveying Science Through Art: A Public Engagement Workshop](#) ([Invas.org](#)): This unique, 3-day workshop is for individuals interested in creating experiences that mix science with art, music and play, to introduce new audiences to the excitement of scientific discovery. **Applications due: June 30th, 2019.**

Open Calls for Abstracts

Interested in presenting your research in a short talk or poster session at the New York Academy of Sciences? The following Academy events currently have **Open Calls for Abstracts**:

- o [Targeted Protein Degradation: From Chemical Biology to Drug Discovery](#) ([Invas.org](#)) – Abstract deadline August 2nd.
- o [Hair Cell Regeneration and Hearing Restoration](#) ([Invas.org](#)) – Abstract deadline: August 8th.
- o [Targeting Immunometabolism in Autoimmune Diseases and Inflammation](#) ([Invas.org](#)) – Abstract deadline: August 23rd.
- o [Next Generation Organoids for Biomedical Research and Drug Discovery](#) ([Invas.org](#)) – Abstract deadline: September 17th.

Remember that your Sponsored Members enjoy registration discounts of 50% or more on all [upcoming events](#) ([Invas.org](#)), including both Science Alliance events and scientific symposia. As always, we welcome your feedback and questions: you can reach me at mceres@nyas.org, or Science Alliance Associate Director Alejandro de la Puente at apunte@nyas.org.

We collaborate with the following offices, programs and centers in the 3300.00 hallway:
Interactive Technology and Pedagogy (3300.00), Research and Sponsored Programs (rooms 3300.02/03/04/09),
Publics Lab (3300.07), Digital Initiatives (3300.06), Teaching & Learning (3300.19), Futures Initiative (3313)

Please share this information with anyone in your network who would like to post jobs.
Advertise your job vacancies with us or post the position in our job database.
Please click on this link and register as an employer in GC Connect: <https://careerplan.commonsc.gc.cuny.edu/employers/>

Thank you.

To make a writing consultation or career planning appointment in GC Connect,

please follow [these instructions](#)
[Join our Email Lists](#) | [Interfolio](#) | [Versatile PhD](#)

365 Fifth Avenue | New York, NY 10016 | Room 3300.08 | P: 212-817-7425 | careerplan@gc.cuny.edu | [@careerplangc](#)