

JOBS, Office of Career Planning & Professional Development

OFFICE OF CAREER PLANNING & PROFESSIONAL DEVELOPMENT

Making an Appointment

Current GC students can sign up for career advisement appointments using [GC Connect](#). To make an appointment in GC Connect, follow [these instructions](#). Please note that you can only schedule appointments up to two weeks in advance.

If you are not a current GC student or need assistance using GC Connect, please send us an email at careerplan@gc.cuny.edu or call 212-817-7425.

Our office (3300.0B) is located inside of suite 3300 on the 3rd floor of the Graduate Center. Please bring along hard copies of any documents you would like us to look at (your CV, resume, cover letter, etc.).

[See flyer for Career Advisement here](#)

We also have walk-in hours on the following days:
Mondays from 12:00 - 2:00 pm
Wednesdays from 4:00 - 6:00 pm

Check your CV/resume/cover letter

Meet with Emily Seamone or Don Goldstein soon

<https://careerplan.commons.gc.cuny.edu/about/people>

Writing Services

Are you a student working on an article, dissertation or master's thesis? Do you want more structure for your writing process and feedback on your writing this spring? Are you looking for a friendly, small-group setting to workshop your works in progress? We want you for our [GC Writing Services: Peer Review Writing Groups!](#) We'll meet to share writing, provide feedback, offer mutual support, exchange tips on process, and help each other meet accountability goals. Students will share work and feedback on a rotating basis. Peer critique helps students develop methods to assess and revise their own work outside of the workshop.

You are eligible if you are currently working on an article, dissertation materials (prospectuses, chapters), or a master's thesis.

Logistics:

- Running
 - Tuesdays, April 2 - May 14, 6-8pm OR
 - Wednesdays, March 20 - May 1, 3-5pm (Participants attend either all Tuesday sessions OR all Wednesday sessions.)
- Meetings will be held in room 3312.
- We ask that each participant read and respond substantively (~2 pages) to about 20 pages of peer writing each week, and contribute 10 pages for peer critique every third week. Each participant should also plan to be present at each meeting.
- Email writinghelp@gc.cuny.edu with questions
- Sign up [here](#).

<https://careerplan.commons.gc.cuny.edu/events/gc-peer-review-late-spring-2019>

To join our new Writing Services email list, click [here](#), fill out the form, and check the "Writing Services" box at the bottom.

CP & PD Upcoming Events

Exploring Career Paths: How to Find Your Professional Fit (STEM)

Date/Time

Wednesday, May 1, 2019

4:00 pm - 5:30 pm

Location

CUNY Graduate Center, room 7208

About the Workshop



What's the best way to explore and research different career paths? What career options exist beyond academia? This workshop introduces the employment landscape and how you might find your fit therein. We'll talk about what other doctoral and masters students have gone on to do, and whether making similar choices would be right for you. Participants will have the opportunity to assess their values, skills, and interests, and discuss how these apply to various career paths. We will also discuss other career assessment tools and resources available to GC students and alumni.

***Note that this workshop is for STEM students. There was a similar [workshop for Humanities and Social Science students](#) in March.

Please RSVP

Please fill out our [event registration form](#) to let us know you're coming.

Add the event to your digital calendar: [iScoop!](#)

Event Name	Date/Time
Exploring Career Paths: How to Find Your Professional Fit (Sciences) CUNY Graduate Center, room 7208, New York NY	Wednesday, May 1, 2019 4:00 pm - 5:30 pm
Writing Workshop: Revise a Seminar Paper into an Article The Graduate Center, CUNY, Room 3312, New York NY	Thursday, May 2, 2019 11:00 am - 1:00 pm
Preparing for Your Faculty Job Search CUNY Graduate Center, room 9204, New York NY	Thursday, May 23, 2019 4:00 pm - 5:30 pm

See other events below the job list

Jobs

Please email careerplan@gc.cuny.edu, or call 212-817-7425 about your GC Connect account.

New Jobs in GC Connect

Click on the link below:

Please check GC Connect for more details about the jobs posted.

Log-in <https://bit.ly/2IQXNP>.

Hello from York College!

We are looking for an adjunct for this Summer July 1-25 for the morning session 9-12 Monday-Thursday to teach Intro to American to York Early College Academy (YECA) high school students. They are advanced high school students who are taking Intro to American for college credit. (The class is taught like any other section of college level Intro to American.) The books will be ordered for you and there are sample syllabi available.

The YECA sections tend to run small, probably around 15-25; sometimes fewer. I will be able to confirm class sizes later in the semester. The students are usually very motivated.

I was hoping you would be willing to circulate this call to your colleagues and any Ph.D. candidates. I would ask for a brief cover letter with the names of two references and a cv. Please send the information to me at tharper@york.cuny.edu
Thank you!

Artist Program Assistant

POSITION SUMMARY

The Artist Programs Assistant (APA) works closely with the Joan Mitchell Foundation's program team to provide administrative support and coordination for its artist-centered programs which support contemporary artists. These include but are not limited to: grantmaking programs, professional development and early career artist programs. The APA will also provide administrative support for departmental meetings and initiatives; and for related events. The APA works closely with three Artist Program Managers and reports to the Senior Director of Artist Programs.

Please check GC Connect for more details about this position.

Log-in <https://bit.ly/2IQXNP>.


Director of Psychological Evaluation

The New York City Department of Correction Applicant Investigation Unit seeks an outstanding Psychiatrist to serve as the Director of Psychological Evaluation. Under direction of the Assistant Commissioner, with latitude to exercise independent judgment and initiative, the Director of Psychological Evaluation will be responsible for the overall management, administration, and coordination of the APU Psychological Evaluation unit; ensure the timely and successful completion of candidates' psychological testing and overall candidate assessments; conduct candidate evaluations, assessments and testing, engage in research projects, and attend division conferences; provide training and supervision to psychologists for candidate assessments, psychological testing and evaluations; manage and direct the Civil Service Commission appeal process by assigning staff who bear the burden of proving beyond a reasonable doubt that the evidence which produces disqualifications are legal and/or scientifically sound. The candidate should be able to provide subject matter expertise for diagnostic progressions and recommendations for disposition of individual cases, and perform other duties as assigned.

The Director of Psychological Evaluation will also provide leadership in the achievement of the Unit's priorities and goals including but not limited to: compliance with existing departmental policy, ensure effective and efficient operations, and the best use of staff resources; develop and strengthen relationships with both internal and external law enforcement operations to monitor current trends and adopt best practices; ensure adequate accountability metrics are established within the different areas of the unit.

Qualification Requirements

- (A) A doctorate degree in psychology from an accredited college and five years of full-time, satisfactory professional psychological experience in a recognized hospital, law enforcement agency, clinic, social agency, school, or other approved organization, of which at least eighteen months must have been in an administrative, managerial or executive capacity, or in supervision of professional psychologists performing duties in any of the settings described immediately above, and
- (B) A valid license as Psychologist issued by the New York State Department of Education; or
2. A valid license to practice medicine in the State of New York, and possession of a valid Board Certification issued by the American Society Board in the area of Psychiatry, and two years of full-time, satisfactory, professional psychological or psychiatric experience in a recognized hospital, clinic, law enforcement agency, social agency, school, or other approved organization, of which at least eighteen months must have been in an administrative, managerial or executive capacity, or in supervision of professional psychologists and/or psychiatrists performing duties in any of the settings immediately described above, or

<p>3. Education and/or experience equivalent to "1" or "2" above. However, all candidates must have either the doctorate degree in psychology and the license as Psychologist described in "1" above, or the license to practice medicine and the Board Certification in Psychiatry as described in "2" above. In addition, all candidates must have the eighteen months of experience in an administrative, managerial, executive or supervisory capacity described in "1" and "2" above.</p> <p>Preferred Skills: Possess excellent communications skills, strong analytical, research, problem solving, presentation and writing skills; Ability to communicate highly complex and technical matters clearly and succinctly;</p>
<p>Interested in banking? Check out this internship posted by Way Up in GC Connect</p> <p>Internship Deutsche Bank - Analyst Internship Programme (Via WayUp)</p> <p>Job Description: Way Up Germany's leading bank with strong positions in Europe and significant presence in the Americas and Asia Pacific. We're driving growth through our strong client franchise, investing heavily in digital technologies, prioritising long-term success over short-term gains, and serving society with ambition and integrity. That means a career packed with opportunities to grow and the chance to make the impact of our clients.</p> <p>About your internship: Join our team and you will be an integral part of our team. Over 10 intensive weeks you will experience what it's like to work for our international bank. You will go through up to four job rotations and gain a wide range of practical experience. During your internship, you will also benefit from training courses, seminars and a variety of networking events. Successful interns will be invited to join the Deutsche Bank Graduate Programme.</p> <p>About the Corporate & Investment Bank: The Corporate & Investment Bank (CIB) combines Deutsche Bank's Equities, Fixed Income & Currencies (FIC), Institutional & Treasury Coverage (ITC), Research, Corporate Finance and Global Transaction Banking businesses. CIB was created with the aim to ensure greater alignment of product and sales efforts, enabling the bank to deliver a better service to clients and a more focused resource allocation.</p> <p>Equities, FIC and ITC are dedicated to building long-term, sustainable relationships with the bank's key corporate and institutional clients. They combine market leading trading businesses (Equities and FIC) with a world class sales force (Institutional & Treasury Coverage), to provide clients with access to flow and customised financial solutions across a wide range of products, markets, and regions.</p> <p>Please check GC Connect for more details about this position. Log-in https://bit.ly/2JQXJPF.</p>
<p>Engagement Manager ACLS Mission and Overview Formed a century ago, the American Council of Learned Societies (ACLS) is a nonprofit federation of 75 scholarly organizations. As the leading representative of American scholarship in the humanities and related social sciences, ACLS holds a core belief that knowledge is a public good. As such, ACLS strives to promote the circulation of humanistic knowledge throughout society, in addition to stewarding and representing its member organizations. ACLS employs its \$140 million endowment and \$35 million annual operating budget to support scholarship in the humanities and social sciences and to advocate for the centrality of the humanities in the modern world.</p> <p>Overview of Department The Office of Fellowship and Public Programs, one of two program divisions at ACLS, develops, administers, and evaluates innovative programs that support humanities research and broaden the relationship of humanities scholarship to society. These efforts include managing 12 different fellowships and grants programs that fund research and public engagement by humanities scholars—college and university faculty and graduate students, as well as independent scholars. Our portfolio of programs is dynamic and evolves regularly in response to changes in the humanities and higher education more generally. Fellows and grantees in these programs are selected through a rigorous peer review process, which draws on the expertise of over 525 scholars in all fields of the humanities and humanistic social sciences. In 2019, the fellowship and public programs division will make over 275 awards totaling nearly \$22 million, selected from approximately 3,100 applications.</p> <p>Job Summary ACLS seeks an Engagement Manager to coordinate and enhance our efforts to connect, convene, and learn from our member societies, higher education partners, and community of fellows, with a particular focus on issues related to PhD career pathways and the public dimensions of humanities scholarship. Reporting to ACLS's Director of Public Programs, the Engagement Manager will lead data gathering and survey efforts among key ACLS constituencies and propose, plan, and implement strategic outreach and engagement initiatives based on the results of this research. It is expected that approximately three quarters of the Engagement Manager's portfolio will consist of outreach and engagement activities across ACLS constituencies. One quarter will involve research, analysis, and writing. The manager will have the opportunity to travel several times per year to attend relevant conferences (e.g., National Humanities Conference, annual meetings of ACLS member societies) and convene ACLS fellows. The manager will collaborate with staff across the organization, including the office of the president, to identify opportunities for engaging fellows in periodic events, including the ACLS Annual Meeting. This new position has an initial term of three years, with the possibility of longer-term renewal thereafter.</p> <p>Please check GC Connect for more details about this job. Log-in https://bit.ly/2JQXJPF.</p>
<p>Here are two good internships for PhD students.</p> <p>See Emily Seamone or Dan Goldstein for help with your cover letter and resume</p> <p>Libraries, Scholarly Communication, and Museums Intern (PAID) ihaka S+R Click here for the internship details: https://drive.google.com/file/d/0B4kUSP8db2HfNz2llenVycGTx2FUC1EBUhwSERConz2RElr/view?usp=sharing</p> <p>Educational & Transformation Intern Summer Intern ihaka S+R Click here for the internship details: https://drive.google.com/file/d/0B4kUSP8db2HfNz2WwFzFAM0NaXz16hJNXTL1NF2JfH0Dcc9Z/view?usp=sharing</p> <p>Please apply in GC Connect. Log-in https://bit.ly/2JQXJPF.</p> <p>Deadline: May 15</p>
<p>Fit Learner Coach Copy and paste the link in your browser: https://fitlearners.com/join-us/</p>
<p>Western Washington University See the jobs listed: https://careers.wvu.edu/westernpageup.html</p>
<p>Special Events Associate The Jewish Museum Click on the link for more details: https://drive.google.com/file/d/0B4kUSP8db2HfNz2lBSjZyOUZ4c3A5U3N5X3V4Zk81NXRWwA9B/view?usp=sharing</p>
<p>Development Officer Exhibitions The Jewish Museum Click on the link for more details: https://drive.google.com/file/d/0B4kUSP8db2HfRUZITEV3UkdGTHpicjBEYk4jWS15ajZUUNW/view?usp=sharing</p>
<p>2019 CUNY Women's Public Service Internship Program—one of our finest offerings. We write to remind you about the 2019 Program and its July 10 deadline, in advance of the conclusion of the spring semester. Click on the link for the information and application form: https://drive.google.com/file/d/0B4kUSP8db2HfaiNz2M4MF01WTInMn8NXINOjZReHy3Wnlr/view?usp=sharing</p>
<p>Check Nature.com jobs: Link: https://www.nature.com/naturecareers</p>
<p>Associate Medical Director PhD required Wunderman Health, NY Copy and paste the Indeed.com link in your browser: https://www.indeed.com/viewjob?jk=6f902c71cf8a1cc4&q=associate-director&l=New+York+NY&k=1d8j853h384b801&fromjo=ajlid=5743a8baeb00fd0c19d8bd&utm_campaign=job_alert&utm_medium=email&utm_source=jobseeker_email&rtgl=1d8j853h384b801</p>
<p>Search other interesting jobs at Wunderman Health: https://careers-wunderman.icims.com/jobs/search?z=1&searchEpporcd=622wunderman-health%22</p>
<p>Education Specialist - Knowledge Management (P-3), Education Section - PD, New York HQ - #0063804 UNICEF Link to the website: https://www.unicef.org/about/employ/?job=521317</p>
<p>Programmer Analysts Eureka Infotech Hicksville, New York Copy and paste the link below in your browser: https://www.linkedin.com/jobs/listing/programmer-analysts-eureka-infotech-iv-ic1132277_K0019_KF20-35.html?li=157557208&utm_source=exactMatch&utm_medium=email&utm_term=.com_content=exact-match-hourly-matchjob&utm_campaign=em-hourly_email&tr=1555528120110</p>
<p>Faculty Openings for Fall 2019 Pennsylvania State University in Pennsylvania Copy and paste the link in your browser: https://chroniclevitae.com/jobs/0000480373-01?cid=chw_topjob</p>
<p>JOBS at CUNY Research Foundation Job Link: https://www.rfcuny.org/careers</p>
<p></p> <p>Hi Everyone,</p> <p>Our next event will be on April 30 and is all about Careers in Life Sciences. This will be a great opportunity not just for students studying life sciences, but also business, liberal arts, marketing and more. Students will have the opportunity to meet and network with people working in the field including Dale Martin, the Head of A&E (https://www.linkedin.com/company/a-e) and professionals from C2M (https://www.linkedin.com/company/c2m-new-york), Cuny usf list-manage.com, Medidata (https://www.linkedin.com/company/medidata-biopharma-usf-list-manage.com) and more. The event will be at the New York Genome Center and students can RSVP to the event here (https://www.usf-list-manage.com) using code: CUNY2019.</p> <p>See below for career opportunities, including new job and internship opportunities for the summer. Thanks for helping get the word out to your students and networks about these professional opportunities.</p> <p>Zach</p> <p>Link to view email in web browser Link to manage for Career Opportunities emails from usf list-manage.com</p>

Quick Jump To:
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Other Events

Formal / Informal Educators Free 3 day [GLOBE](#) ([globe.gov](#)) Certification Workshop: April 23, 24, 25, 2019 at Queens College

- The workshop is open to all teachers and nature center/parks educators.
- There is free parking available on campus
- 8:30 to 4:30 each day
- Light breakfast and lunch served each day

• Participants that complete the workshop will receive a classroom set of equipment (\$200.00 - \$300.00 value) that will allow them to do a select group of GLOBE protocols of their choice.
The workshop will include an introduction and overview of the GLOBE Program, demonstrate several GLOBE educational activities and protocols. Participants will do several protocols in the course of answering a research question. The workshop will also cover how to enter and retrieve data, and create visualizations using the GLOBE tools and resources. We'll also introduce several new NASA developed resources, Elementary GLOBE, and investigate strategies for incorporating authentic environmental research experiences into the existing elementary through high school curriculum.

Register at: <https://www.globe.gov/get-trained/workshops/workshop/111/109202/globe.gov>
Any questions contact Peter Schmidt at: peter.schmidt@qc.cuny.edu

Book Launch and Signing with New York Times bestselling author Lindsey Pollak for her forthcoming book, The Remic: How to Lead and Succeed in the Multigenerational Workplace.
Lindsey Pollak is a New York Times bestselling author of *Becoming the Boss: New Rules for the Next Generation of Leaders and Getting from College to Career: Your Essential Guide to Succeeding in the Real World*. Her new book *THE REMIC: How to Lead and Succeed in the Multigenerational Workplace* comes out May 7, 2019. Visit her website: <https://www.lindseypollak.com/lindseypollak.com/>
DATE: Wednesday May 8, 2019
LOCATION: Baruch College Administrative Building, 135 East 22nd St., Room 301
Two sessions (choose one below)
3:00 to 4:00 pm
5:30 to 6:30 pm
RSVP Required: <https://tinyurl.com/BaruchPollakMay8> ([tinyurl.com](#))
All attendees will receive a free copy of the book! Each session will also leave time for Lindsey to sign books. Space is limited!
See flyer [here](#).

Hello!

I am reaching out to inform you about volunteer opportunities with the [2019 World Science Festival](#) ([worldsciencefestival.com](#)). This year, the Festival returns to New York City from May 22 - June 2, 2019 with over 70 events and performances!

The World Science Festival gathers great minds in science and the arts to produce live and digital content that allows a broad general audience to engage with scientific discoveries. Through interactive explorations, musical performances, intimate salons, and major outdoor experiences, the Festival takes science out of the laboratory and into the streets, parks, museums, and premier performing arts venues of New York City.

Volunteers are an essential part of the Festival's success and I think you may know some excellent candidates!

[Volunteer application for the 2019 World Science Festival](#) ([app.inlive.com](#)) is now open!

World Science Festival volunteer benefits include:

- A welcome orientation, with food and networking opportunities
- A World Science Festival Volunteer t-shirt
- Involvement in our amazing line-up of science lectures, demonstrations and events
- Free admission to select NSF programs (based on availability)
- A wrap-party with pizza, prizes, and appearances from NSF staff
- An official Certificate of Completion of volunteer services (upon request)

Please find our 2019 Festival Volunteer poster attached, and feel free to distribute to friends, family and local community groups. If you have any questions, please feel free to reach out by emailing volunteers@worldsciencefestival.com. We look forward to the potential of having you as a part of the WSF team.

Thank you in advance for helping us to spread the word and we hope to see you at this year's Festival!

Sincerely,
WSF Volunteer Services Team

Webinars and Digital Content

- On Thursday, April 18th, [Finding Your Side Hustle: Redefining the PhD](#) ([nyas.org](#)) will be the first in a series of lectures featuring young scientists who have pursued a side project based on their passions—while staying on track to get their PhD. Learn how to apply your scientific expertise to other interests, and reshape your graduate experience in fulfilling new ways. *This lecture is available to both Webinar and in-person attendees.*
Can't make it here in person? [Academy eBriefings](#) offer Members the opportunity to view lectures and symposia virtually, and at their own convenience. Log in to check out these recently published eB's:
 - o [Big Data in Healthcare: Opportunities and Challenges](#) ([nyas.org](#))
 - o [Neuro-Immunology and Alzheimer's Disease: Exploring Therapeutic Approaches](#) ([nyas.org](#))
 - o [Cancer Immunotherapy: The 2018 Dr. Paul Janssen Award Symposium](#) ([nyas.org](#))

In-Person-Only Events and Other Opportunities

- On Tuesday, May 7th, [Cultural Awareness Workshop: Navigating Diversity in the Lab](#) ([nyas.org](#)) will address the challenges that grad students and early career investigators face when working in a culturally diverse environment. Participants will gain a fuller perspective of the complexities of cross-cultural communication and build their communication skills to bridge gaps, avoid missteps, and collaborate effectively.
- Interested in presenting your research in a short talk or poster session at the New York Academy of Sciences? The following Academy events currently have **Open Calls for Abstracts**:
 - o [Complex Medicines: Science, Regulation and Accelerating Development](#) ([nyas.org](#)) - Abstract deadline: April 15th.

Remember that your Sponsored Members enjoy registration discounts of 50% or more on all [upcoming events](#) ([nyas.org](#)), including both Science Alliance events and scientific symposia. As always, we welcome your feedback and questions: you can reach me at mcerez@nyas.org, or Science Alliance Associate Director Alejandro de la Puente at apuente@nyas.org.

2019 Prospanica Conference & Career Expo

The registration for our 2019 Prospanica Conference & Career Expo has opened. Prospanica (formerly the National Society of Hispanic MBAs) seeks to empower and enable Hispanic professionals to achieve their full educational, economic, and social potential, and our conference is a best-in-class development and career opportunity.

The conference will be held in Orlando, FL, this Oct 30-Nov 1. There, attendees can connect to each other, business leaders, and the companies looking to hire top Latino talent. I've attached a flyer for your students, and you can also go to www.prospaniconference.org (prospaniconference.org) to learn more. Early bird pricing provides the most affordable attendance option, though it won't last long, and rates at the Rosen Centre Hotel are \$139 for the conference block.

Bulk discount pricing available for student groups.
See flyer [here](#).

Link to Google newsletter: <https://drive.google.com/file/d/0B4KUSP8db2HfZz8o50tqRTV3ZmxDeDZIRHVIYmdZFd1Xo4/view?usp=sharing>

Check out workshops at Google Learning Center in New York.
Here is the link: <https://events.withgoogle.com/grow-with-google-in-ny/>

Schedule some time to listen to our **Alumni Aloud Podcast**.

Graduate Center alumni share their professional journeys and tips for the job search to help current students navigate the ins and outs of career planning.

<https://careerplan.commons.gc.cuny.edu/services/alumni aloud>

NASA invites you to celebrate the planet.

See their flyer: <https://drive.google.com/file/d/0B4KUSP8db2HfZz8o50tqRTV3ZmxDeDZIRHVIYmdZFd1Xo4/view?usp=sharing>

An alum book recommendation:

Sharing Your Education Expertise with the World: Make Research Resonate and Widen Your Impact

by Dr. Jenny Rankin

Amazon link: https://www.amazon.com/Sharing-Your-Education-Expertise-World-dp-0815339365/dp-0815339365/ref=mt_paperback?_encoding=UTF8&me=&qid=amazon.com

We collaborate with the following offices, programs and centers in the 3300.00 hallway:
Interactive Technology and Pedagogy (3300.00), Research and Sponsored Programs (rooms 3300.02/03/04/09),
Publics Lab (3300.07), Digital Initiatives (3300.06), Teaching & Learning (3300.19), Futures Initiative (3313)

Please share this information with anyone in your network who would like to post jobs.
Advertise your job vacancies with us or post the position in our job database.
Please click on this link and register as an employer in GC Connect: <https://careerplan.commons.gc.cuny.edu/employers/>

Thank you.

To make a writing consultation or career planning appointment in GC Connect,
please follow [these instructions](#)
| [Join our Email Lists](#) | [Interfolio](#) | [Versatile PhD](#)

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