JOBS, Office of Career Planning & Professional Development

OFFICE OF CAREER PLANNING & PROFESSIONAL DEVELOPMENT

Making an Appointment
Current GC students can sign up for career advisement appointments using GC Connect. To make an appointment in GC Connect, follow these instructions. Please note that you can only schedule appointments up to two weeks in advance. If you are not a current GC student or need assistance using GC Connect, please send us an email at careerplan@gc.cuny.edu or call 212-817-7425.

Our office (3300.08) is located inside of suite 3300 on the 3rd floor of the Graduate Center. Please bring along hard copies of any documents you would like us to look at (your CV, resume, cover letter, etc.).

See flyer for Career Advisement here

We also have walk-in hours on the following days:

Mondays from 12:00 – 2:00 pm
Wednesdays from 4:00 – 6:00 pm

Create a job search plan
Meet with Emily Seawone or Don Goldstein soon
Remote appointments are available

Writing walk-in hours
Fridays from 10:30 pm until 2:00 pm

Writing appointments are available
It’s time to schedule an appointment with our graduate writing consultants. Sign up by clicking on the link to get advice and feedback on written materials and to discuss writing-related issues. GC students can bring writing from a variety of genres, including course assignments, conference and workshop materials, resumes, manuscripts, CVs, cover letters, and more. Consultants address questions on both the micro (e.g., sentence structure, grammar, clarity and style) and macro (e.g., brainstorming, organization) levels. Consultants do not copy-edit student writing; rather, they help students learn and implement writing strategies. All meetings are confidential and last 45 minutes. Our office is located on suite 3300.10.

To make an appointment, follow these instructions or watch this video tutorial. Our sign-up sheet shows slots for 2 weeks at a time. Appointments are limited to two per GC student, per two-week block; this includes cancellations. For questions, email writinghelp@gc.cuny.edu

GC Connect Jobs
See new jobs posted in GC Connect, our job database here: https://docs.google.com/document/d/1Qk-QtuatcIUxplaaqrpQxeRJi6cpTteXZACnLGK_08o/edit?usp=sharing
Sign up here for more information:

Assistant or Associate Professor
Colorado State University
The Warner College of Natural Resources

The Warner College of Natural Resources at Colorado State University has a new position available for a tenure-track Assistant or Associate professor focusing on Diversity and Inclusion in Natural Resources. The link to apply and full position description is available here: https://careerplan.commons.gc.cuny.edu

This position is one of three new positions within the College that will advance its strategic goals to promote an inclusive College culture, to advance College initiatives related to diversity and inclusion, to address research questions pertinent to under-represented and under-served groups, and to increase depth for instruction in multicultural perspectives of natural resources.

See short descriptions of the newly advertised position below:

Colorado State University – Fort Collins, Colorado
Assistant Professor检索
Job Title: Assistant Professor - tenure-track academic faculty in Diversity and Inclusion in Natural Resources. Candidate will identify 1 of 5 departments within the Warner College of Natural Resources to be housed in: Ecosystem Science & Sustainability, Fish, Wildlife, & Conservation Biology, Forest & Rangeland Stewardship, Geoscience, or Human Dimensions of Natural Resources.

POSITION SUMMARY: This is an academic-year, faculty position focused on diversity and inclusion in natural resources with a workload distribution of 40% teaching/mentoring, 20% research and 20% service/leadership. Candidate’s research focus will be the intersection of natural resources and diversity and inclusion in underrepresented populations or cultures in the United States. Examples of possible research topics include, relationships among animal resource and race, class, culture, ethnicity, and/or socio-economic status as experienced by underrepresented groups, environmental justice, and/or processes underlying environmental decisions, outcomes, or education in underrepresented subpopulations; questions regarding the role, management, or conservation of natural resources in underrepresented populations or communities (e.g., Native lands, inner-city areas, etc.).

REQUIRED QUALIFICATIONS:

1) Earned Ph.D. related to one of the departments within the Warner College of Natural Resources by 31 July 2019. 2) Demonstrated potential to develop and sustain a research, teaching, and outreach program focused on diversity and inclusion in natural resources.

APPLICATIONS: View full position announcement & apply at http://jobs.colostate.edu/postings/62690 for full consideration. Preferred start date is 16 August 2019.

NEW YORK STATE EXCELSIOR SERVICE FELLOWSHIP PROGRAM
More information here

2019-2020 Humanities New York Graduate Student Public Humanities Fellowship
Click here for more details.

Postdoctoral Fellow University of California
San Francisco School of Medicine

Click here for more information:

College Assistant – Math Start Kingsborough Community College Recruitment Assistant
Click here for more information:

https://careerplan.commons.gc.cuny.edu/about/people
Postdoctoral Research Opportunity in Social Science with the US Forest Service (USFS)

APPLICATION DEADLINE: December 15, 2018, 12:00 AM ET

The US Forest Service (USFS), Pacific Northwest Research Station (PNWRS) in Seattle, Washington, is currently seeking a postdoctoral research opportunity in social science with the USFS, Pacific Northwest Research Station (PNWRS) in Seattle, Washington.

The research participant will assist social scientists in the Goods, Services, and Values Program to identify, develop, and execute studies related to organizational culture, structure, and function as well as workforce characteristics, by, workforce diversity and inclusion, as well as the experiences of employees representing various demographic groups. The research participant will work to improve the rapid and accurate detection of chemical threat agents, radiologic threat agents, and selected toxins.

Collaborating with a multidisciplinary team, the selected participant will use state-of-the-art laboratory equipment to address topics relevant to public health. This will allow the participant to gain hands-on experience in applied analytical chemistry and enhance their knowledge of its applications to public health.

Opportunities may include:

- Developing and applying new analytical methods aimed at characterizing and quantitating biochemical markers that are relevant in environmental exposures and chronic diseases using analytical techniques such as LC-MS/MS, GC-MS, and others.
- Assesing a variety of markers in biological specimens (such as serum or urine).
- Developing reference materials.

For a full description of this opportunity and to submit your application, visit https://www.zintellect.com/Opportunity/Details/CDC-DLS-2019-0013 [zintellect.com].

If you have any questions, please send an email to CDCpip@usa.gov.

Zenith jobs
Website: https://www.jobsatzenith.com/jobs

The Economist Group careers
Website: https://jobs.theeconomistgroup.com/jobs

Senior Fulfillment Director of Prospect Research
Bernard College
Website: https://careers.bernard.edu/postings/65046

Bernard College jobs
Website: https://www.bernard.edu/postings/search%3Fquery%3Dsearch%26commit%3DSearch

UF Researcher
Prolific Interactive
New York
Website: https://www.indeed.com/viewjob?jk=1b70099257ecf926&q=American+Express&l=Mineola,+NY&tk=1cubttjto2ft9805&from=ja&alid=5743a8bae4b0d3b9cdd4e37b&utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&rgtk=1cubttjto2ft9805

The Mickey Leland Energy Fellowship (MLEF) Program
Website: https://careerplan.commons.gc.cuny.edu/services

Summer Analytics Internship at Travelers
Website: https://careers.travelers.com/search?&query=&query_v0_posted_at_date=&881%5B%5D=3&commit=Search

Data Analyst/Modeler
Intelligence Group
NYC Department of Finance
Website: https://a127-jobs.nyc.gov/jobs/data-analyst-modeler

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Two Tenure-track positions at the Assistant or Associate Professor level in the Emma Eccles Jones College of Education and Human Services at Utah State University are available. The College of Education and Human Services is dedicated to preparing leaders to transform education and human services and enable communities to thrive. These two positions are intended to support the College’s mission by advancing research and scholarship in the fields of education and human services. The successful candidates will be expected to establish and maintain a strong and competitive research program, demonstrate excellence in teaching, and engage in service to the College and the broader scholarly community.

One position is in the area of educational psychology with a focus on mind, brain, and education. The successful candidate will have a commitment to research that contributes to our understanding of how the mind and brain influence educational outcomes. The successful candidate will also have a commitment to developing and implementing research-based educational practices.

The other position is in the area of educational psychology with a focus on educational technology. The successful candidate will have a commitment to research that contributes to our understanding of how technology can be used to improve educational outcomes. The successful candidate will also have a commitment to developing and implementing research-based educational practices.

Interested candidates can view the attached job postings on LinkedIn and must apply directly to the following external sites: https://a127-jobs.nyc.gov/jobs/data-analyst-modeler

APPLICATION DEADLINE: January 18, 2019, 12:00 AM ET

The Tolbert Public Service Internship has proven a rich learning experience for CUNY graduate-level students—particularly those at the MA level. We therefore wish to extend this limited opportunity to one student from a traditionally underrepresented community in New York City.

The 2019 Tolbert Internship will begin in mid-February, immediately following the annual Black, Puerto Rican, Hispanic and Asian Legislative Caucus Weekend in Albany, NY. The 2019 internship will conclude in mid-May.

A CUNY graduate-level student will be selected to work for the district office of a local/state elected official (TBD) in winter-spring-summer 2019. The selected student will receive a $10,000 scholarship and up to $2000 for travel to Albany.

Would you kindly review the attached application and assist us by furnishing one candidate (or, at most, two candidates) from your school? The deadline is January 15, 2019.

Please click here for more details.

Tenure-track positions at the Assistant or Associate Professor level in the Emma Eccles Jones College of Education and Human Services at Utah State University are available. The College of Education and Human Services is committed to preparing leaders to transform education and human services and enable communities to thrive. These two positions are intended to support the College’s mission by advancing research and scholarship in the fields of education and human services. The successful candidates will be expected to establish and maintain a strong and competitive research program, demonstrate excellence in teaching, and engage in service to the College and the broader scholarly community.

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Would you kindly review the attached application and assist us by furnishing one candidate (or, at most, two candidates) from your school? The deadline is January 15, 2019.

Please click here for more details.
Put your ideals into practice!

On Wednesday, January 16, 2019 you are invited to join Doctors Without Borders/Médecins Sans Frontières for a recruitment information session in New York, NY. This is your opportunity to meet our recruitment team and learn about how you can join our pool of dedicated aid workers. We’re currently recruiting for a variety of medical and non-medical positions.

Recruitment Info Session
Doctors Without Borders
40 Rector St
16th Floor
New York, NY 10006
Wednesday, January 16, 2019
7:00 - 8:30 pm
Space is limited. Please register to save your seat.

CALL FOR APPLICATIONS: AIF CLINTON FELLOWSHIP FOR SERVICE IN INDIA
The American India Foundation (AF) is pleased to accept applications for the 2019-20 William J. Clinton Fellowship for Service in India.
Click here for details.

Other Events

Please share this information with anyone in your network who would like to post jobs. Advertise your job vacancies with us or post the position in our job database.
Please click on this link and register as an employer in GC Connect: https://careerplan.commons.gc.cuny.edu/employers1/

Thank you.
To make a writing consultation or career planning appointment in GC Connect, please follow these instructions.

Join our Email List:riyan@vgc.cuny.edu | @careerplanGC
365 Fifth Avenue | New York, NY 10016 | Room 1500.08 | T: 212.974.5147 | careerplan@vgc.cuny.edu | @careerplanGC